



Tips for Organizing Student Planners

If you notice your child is struggling with organizing their student planner, forgetting what the homework is, or not turning in assignments try using this system to help keep your student stay on track.

Step 1: At School

Every day your child must write a brief description of all class work (CW) and homework (HW) assignments for each period. For example:

Math: CW: Warm-up solving equations
HW: Page 244 1-19 (odd)

Science: CW: Lab on mixing chemicals
HW: Workbook page 18

PE: CW: Run 2 laps and basketball skills
HW: none

Step 2: At Home (same day)

Each night look at your child's planner and have them explain to you what they did in class that day. When they complete their homework assignment, have them place a check "√" next to it. For example:

Math: CW: Warm-up solving equations
HW: **Page 244 1-19 (odd)** √

Science: CW: Lab on mixing chemicals
HW: **Workbook page 18** √

PE: CW: Run 2 laps and basketball skills
HW: none

Step 3: At School the following day

When your child turns in their homework assignment, have them cross it out "-----" in their planner. That way you can help monitor that their homework being turned in. For example:

Math: CW: Warm-up solving equations

HW: ~~Page 244 1-19 (odd)~~ ✓

Science: CW: Lab on mixing chemicals

HW: ~~Workbook page 18~~ ✓

PE: CW: Run 2 laps and basketball skills

HW: none

Following these easy steps will help your child:

1. stay organized and prepared.
2. minimize missing assignments.
3. assist with turning in homework.